

**CONSTITUTION OF THE
DEPARTMENT OF ELECTRICAL ENGINEERING
GRADUATE STUDENT ASSOCIATION
(EEGSA)
UNIVERSITY OF CALIFORNIA, RIVERSIDE**

February 26, 2008

PREAMBLE

We, the members of Electrical Engineering Graduate Student Association at UCR, ordain and establish this constitution to serve the needs, welfare, and interests of present and futures electrical engineering graduate students at UC Riverside, do ordain and establish this constitution and subscribe to the regulations and policies of the University.

ARTICLE I

NAME OF ORGANIZATION

The official name of this organization shall be Electrical Engineering Graduate Student Association at UCR, hereinafter referred to as EEGSA.

ARTICLE II

PURPOSE OF ORGANIZATION

- To represent the electrical engineering graduate students at all levels at UCR.
- To improve the quality of life of electrical engineering graduate students at UCR.
- To inform electrical engineering graduate students of issues of interest at UCR.
- To assist and advocate on the behalf of electrical engineering graduate students.
- To plan and provide academic and social events for electrical engineering graduate students.
- To encourage interactions between fellow graduate students in the department of electrical engineering.
- To participate in outreach activities which foster the development of future electrical engineering graduate students at UCR.

ARTICLE III

MEMBERSHIP PRACTICE

All graduate students in the Department of Electrical Engineering at UCR shall be eligible for membership.

A. Categories of membership

1. Full Member- currently enrolled electrical engineering graduate students (full or part-time) that has attended at least one meeting during the current or previous quarter. They are eligible to vote.
2. Alumni Members – anyone who has graduated from the UCR's department of electrical engineering with a masters or doctorate degree. They are ineligible to vote.

3. Honorary Member – can be awarded to persons who have made a significant contribution to the graduate students in the department of electrical engineering at UCR. A candidate must be proposed and recommended by 2 EEGSA members, peer-reviewed and considered for election. They are ineligible to vote.

ARTICLE IV

OFFICERS

The officers shall be:

1. President

- Represent the EEGSA at GSA council meetings
- act as the representative for EEGSA
- chair meetings
- primary contact for all outside groups

2. Vice-President

- Contact person for graduate students for any complaints or concerns
- Assist in organization of activities involving other persons or groups
- Represent the EEGSA at GSA council meetings if the President is unable to attend
- Assist with all activities and events

3. Treasurer

- Handle EEGSA finances
- Prepare and maintain a budget summary which records income and expense, made available to review by all members

4. Secretary/Webmaster

- records meeting minutes
- promotes all EEGSA activities
- assists the president

5. Social Chair

- Plans, promotes, and executes all EEGSA social events

6. Historian

- Takes photos at all EEGSA events

7. Membership Chair

- Recruits new members and works on the retention of current members.

8. Public Relations

- Advertises events to EEGSA members by all forms of media i.e. email, signs, flyers, etc. Manages the reputation of the EEGSA.

Any currently enrolled electrical engineering graduate student may become an officer. In the event that the position can not be filled by a currently enrolled electrical engineering graduate student, an alumni member may also fill the position.

One term will last an academic year (Fall, Winter, and Spring Quarters). The elections will be held spring quarter and the position starts at the first day of school of fall quarter.

ARTICLE V ELECTIONS

All officers shall be elected in the first month of every spring quarter.

All EEGSA members are eligible to volunteer or be nominated as candidate.

All EEGSA members are eligible to vote.

ARTICLE VI MEETINGS

General meetings shall be called by the President at least once every quarter.

Meeting minutes shall be recorded and filed by the Secretary.

Officer meetings shall be called by the President as needed.

ARTICLES VII FINANCIAL RECORDS

The University shall have the right to audit the financial records of this organization.

The financial records of the GSAUCR shall be made available for review by any member of the Association upon request. There is no due for membership.

ARTICLE VIII ADVISORS

The EEGSA may have an advisor to provide guidance and advice in the operations of the organization. The decision making and goal setting for the organization will still remain in the hands of the student membership but may be enhanced with valuable insights of the advisor.

The advisor, appointed by the members of the EEGSA, must be a member of the faculty of the Electrical Engineering department at UC Riverside. They will continue to act as advisor until they are no longer able to do so or the members of the EEGSA chose by way of vote to have a different advisor.

ARTICLE IX

AMENDMENTS

All amendments shall be in agreement with University regulations and policies and are not approved until reviewed and signed by a Student Life official.

An amendment to this constitution shall be proposed by two-thirds vote of EEGSA members.

Signed _____ Dated Filed at Student Life _____

Title _____ Student Life Approval _____

Date voted on by org _____